

**Draft Minutes**  
**DAC General Meeting**  
**Wednesday, January 11, 2017**  
**KCW Board Room**

Chair opened meeting at 6:42pm.

**SPECIAL ANNOUNCEMENT:** Scott Jarvis, Office of Service Quality, announced that starting January 2017, the covered garage at KCW will be closing and locked up at 9pm. It was suggested that our meetings should end by 8:30pm to ensure that the lot is emptied on time.

**GUEST SPEAKER:** Dr. Valerie Wanza, Chief School Performance & Accountability Officer

- > Dr. Wanza and staff supports and supervises all schools in the District.
- > OSPA (Office of School Performance & Accountability) is over Office of Service Quality and the District's Leadership & Talent Development Department.
- > Dr. Wanza has recently reconfigured the Cadre Director structure to one that will support the Zone Concept and Zone Initiatives.
- > A Wallace Grant has allowed for Cadre Leadership Development and academic support teams to improve Principal development and grow and improve academic quality.

**QUESTIONS AND CONVERSATION with Dr. Wanza:**

> School grades are calculated and driven by a State created formula.

*Suggestion was made: Can we create a Broward formula for a more "local" grade.*

> Middle school students taking High School courses and how it impacts school letter grade.

> Embracing split zones and coordinating concepts and initiatives?

*They have a plan and are working on improving communication between split Zones.*

> More Zone Meetings to include parents?

*The direction this year is that parents should be invited to a minimum of 4 Zone Meetings for conversation and discussion.*

Dr. Wanza will commit to attending DAC once a quarter.

**OFFICE OF SERVICE QUALITY - Donna Boruch**

Powerpoint on "Developing An Effective Advisory Committee"

1. Establish purpose of group
2. Recruit members that fit the purpose
3. Build and develop structure with your team
4. Prepare your members
5. Empower your group

Next Steps: Suggestions?? Email Donna Boruch

**Draft Minutes**  
**DAC General Meeting**  
**Wednesday, January 11, 2017**  
**KCW Board Room**

2017-18 School Calendar was approved.

Due to days per semester, it is suggested that three (3) Professional Study Days will occur in Semester 1 and five (5) Professional Study Days occur in Semester 2.

**REPORTS:** Available upon request

**OLD BUSINESS:**

Motion update: Scott Jarvis reported that report card grades will soon be available on Pinnacle for Elementary schools. No definite date set. Stay tuned for updates.

**NEW BUSINESS:** none

**MOTION:**

Motion made by Robert Mayersohn to table approval of December 2016 DAC minutes.  
Second by John Jones.  
Motion passed.

Meeting adjourned at 8:30pm.

Minutes respectively submitted by:  
Janet Bravo  
South Area DAC Representative