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**Re: Academics' Response**

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**Broward DAC** <districtadvisorycouncil@gmail.com>

Thu, Dec 5, 2024 at 1:40 PM

To: Shelly Navarro Winter &lt;shelly.winter@browardschools.com&gt;

Cc: Nathalie Lynch-Walsh <nathalie.lynch-walsh@nathalielynchwalsh.onmicrosoft.com>, Broward DAC <districtadvisorycouncil@gmail.com>, South Area Advisory Council <browardsoutharea@gmail.com>, Brie-Anne Pendlebury <brie-anne.pendlebury@browardschools.com>, Midge Royer <midgeroyer@gmail.com>, Lin Ferrara <linferrara39@gmail.com>, North Area Advisory <northareaadvisory@gmail.com>, Dee Defoe <caac.chair@gmail.com>, Pamela Taylor <managerofthelobby@gmail.com>, Jacqui Luscombe <ese.chair@gmail.com>, Broward Gifted Advisory Council <browardcountygac@gmail.com>, Angela Villegas <angela\_vc@hotmail.com>, Narnike Pierre-Grant <narnike@hotmail.com>, Kimberly Burke <kimburke73@yahoo.com>, Manuel Castaneda <manuel.castaneda@browardschools.com>, "Emily M. Coppa" <emily.coppa@browardschools.com>

Hi Ms. Winter

Had a great Thanksgiving--hope you and yours did too.

Please see the attached DRAFT DAC agenda as discussed at Steering last night. I have to clean up a few items before finalizing. I am copying IT so they can see the additional concerns related to focus beyond what was previously captured in our email exchanges. Concerns center around implementation costs, functionality, and training, especially as related to ESE.

I may not have been clear in conveying our concerns so I've clarified further as these responses fall short of expectations. Ultimately if documents are being referred to, it is our expectation we will be provided the documents.

Please see comments below.

Nathalie Lynch-Walsh, Ph.D.  
DAC Chair  
954-383-1262

On Thu, Dec 5, 2024 at 12:38 PM Shelly Navarro Winter &lt;shelly.winter@browardschools.com&gt; wrote:

Hi Dr. Lynch-Walsh,

I hope that you had a Happy Thanksgiving with your family. Today, information regarding DAC's inquiries was shared with me from Academics . Please see the attached document and information below.

**Instructional/Planning Tools:**

1. What is the purpose of the district's pacing guides? How is flexibility built in? How are they used? Where can they be found?

The elementary and secondary content areas have a separate pacing guide. The guides serve as a roadmap for teachers, outlining the key academic content that needs to be covered in each content area, the approximate timeframe for teaching each topic, and the district adopted resources that should be used for teaching the standards. If a teacher follows the pacing guide, it will ensure that all standards are taught throughout the duration of the school year at the level of rigor expected within the standard. There are also days built into the pacing guide that allow teachers to have some flexibility based on the unique needs of their students. All pacing guides are located within the Elementary and Secondary Learning Canvas course.

Please provide a link to the pacing guides or provide attachments

2. Is there a standard syllabus template for BCPS teachers? Has it been vetted by research? Do teachers know what is or isn't a syllabus?

Teachers are not required to create or have a syllabus.

Does not answer the question--if the answer is no, then please state there is no template available.

3. DAC would like to know what are the standard operating procedures for pacing guides and syllabi?

Teachers retrieve the pacing guides from the Elementary and Secondary Learning Canvas courses at the beginning of each year and use them to plan their weekly lessons.

If there are no procedures to guide the use of the pacing guide, then please confirm there are no procedures.

**Recess:**

There is a concern that teachers are restricting students from their recess time. How has been the state statute been communicated to teachers? What is the district doing to ensure students get recess?

A Physical Education-Recess PIVOT is shared with all principals yearly. This memo shared the state statute requirements around both recess and physical education.

Please provide the most recent memo.

**Shelly P. Navarro Winter**  
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